

Boston Public Health Commission
Community Opioid Response Grants Request for Proposal
Frequently Asked Questions (FAQs)

Date: May 9, 2024

Please continue to check this document for updates.

1. Is it \$200,000 over 3 years or \$200,000 a year for 3 years?

The amount awarded is \$200,000 and can be used across three years. The award will not re-occur annually for three years. The maximum award amount through this RFP is \$200,000.

2. What is the turnaround time for cost reimbursements?

The reimbursement process typically takes around 30 days if all paperwork is correctly submitted. However, please note that processing times may vary and could extend beyond this timeframe.

3. Can organizations already funded by BPHC apply?

Yes, organizations already funded by BPHC are eligible to apply.

4. If organizations apply for a specific dollar amount, will they receive the full amount, or is there a possibility of receiving less?

While organizations may apply for a certain dollar amount, the final allocation may vary. Factors such as project scope and budget may influence the final award.

**5. Does BPHC already have vending machines available that recipients could deploy?
Do you recommend a vendor?**

BPHC has two machines available for community providers to use, so the number is limited. Applicants may propose using one of the machines in their applications. Although the device cost is covered, applicants would need to budget for \$750 to hire a technician to set it up, and \$1000 for branding. Applicants will need to budget for supplies and can [view this toolkit](#) for more information about public health vending machines and budgeting.

If applicants would like to own the vending machine themselves, applicants should purchase a device through the same vendor ([Intelligent Dispensing Solutions](#)). Implementing the same machine as other Boston sites will allow us to unify our evaluation of the impact.

6. My organization is not a 501(c)(3) so I will need a fiscal sponsor. Do you have advice for how to find one?

We recommend reaching out to community-based organizations, including those that work on substance use and mental health-related issues, to explore a partnership. Please independently verify whether the organization is a 501(c)(3) before reaching out.

7. Can organizations that do not offer clinical services distribute naloxone? What are some of the resources for obtaining naloxone?

Yes. Any organization has the capability to distribute naloxone. Organizations can partner with existing OEND/CNP sites that provide free or subsidized naloxone. Find more information on these programs [here at this link](#).

8. Do organizations need to provide an annual budget or a total budget of \$200k over the entire performance period?

Organizations can submit a comprehensive budget covering the entire three year performance period.

9. Is there a specific format for submitting budget?

Yes, budgets should be submitted in an Excel sheet format.

10. Some organizations may have multiple partners. Are there any specifications regarding who can be a partner? Should all the partners be listed?

Identify and mention the most relevant partners with whom you will be collaborating on the project. Relevancy is defined in terms